

# **IMMANUEL LUTHERAN CHURCH & SCHOOL**

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## **BOARD OF DIRECTORS**

## **MEETING MINUTES**

**DATE:** June 15, 2021  
**BY:** Brandon Charter, Secretary 2021

**PRESENT:**

Tom Ruff, Chair 2024  
Forrest VanNess, Board Member 2022  
Anna Brandt, Business Manager  
Carol Waddell, Treasure 2022  
Joel Mueller, Vice Chair 2023  
Roger Huslage, Board Member 2022  
Chris Hall, Board Member 2023  
Vern Boehme, Board Member 2024  
Bonnie Schulte, Board Member 2024  
Jason Auringer, Senior Pastor  
Tom Roma, Associate Pastor

**ABSENT:**

Allison Dolak, Principal

**CC:** File - Dropbox  
Website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Pastor Auringer led the group in an opening prayer.

Tom Ruff welcomed the newly elected BOD members.

The BOD reviewed the Senior Pastor's Report.

Pastor Auringer provided a verbal Principal's Report.

The BOD reviewed the Business Manager's Report.

Carol Waddell reviewed the Treasurer's Report.

Roger Huslage made a motion to accept the Treasure's Report. Joel Mueller seconded and all approved.

The BOD asked questions to Pastor Auringer, Allison Dolak, and Anna Brandt in a town-hall style. The BOD chair will follow up with questions to MLT staff that are not present at the meeting.

Joel Mueller asked if the company that will be doing the repairs to the parking lot this summer is the same company that has been doing repairs the past few years. Anna Brandt answered yes, this company has been doing the repairs since around 2016.

Tom Ruff discussed the information security policy. Brandon Charter said there has not been any progress, but the group plans to meet this summer.

Tom Ruff discussed the balcony/sanctuary committee. The group has been in discussion and reviewing the long-term plan. The group is still searching for more members and representation.

Forrest VanNess provided an update regarding a digital directory. Forrest has been in communication with congregations to obtain vendors and services that are used.

Tom Ruff provided background on the proposal to use a portion of funds which were set aside as a result of the PPP loan forgiveness as a one-time bonus to staff. The BOD will discuss this item further at the BOD retreat.

The BOD discussed the constitution and feedback received during the voters meeting. The BOD will discuss the topic further at the BOD retreat.

The BOD planned a date for the BOD retreat. The BOD will meet on August 28, 2021.

The BOD discussed an opening due to the resignation of Sam Miles. Forrest VanNess made a motion to appoint Grant Goris as a member to fill the remaining 2-year term. Joel Mueller seconded and all approved.

Tom Ruff brought up the annual review for the Senior Pastor. The performance of the congregation in a difficult year reflects the performance and Tom requested any additional feedback to him or Pastor Auringer.

The BOD discussed the upcoming officer election in the next meeting.

Anna Brandt presented a housing allowance adjustment for Tom Roma. Carol Waddell made a motion to approve the housing allowance. Roger Huslage seconded and all approved.

Anna Brandt presented a proposal from a steward to support Jacob Auringer and Fellowship of Christian Athletes with a monthly contribution from the missionary fund. Carol Waddell made a motion to support Jacob with the amount of \$750 per quarter. Roger Huslage seconded and all approved.

The BOD did their self-review.

Roger Huslage made a motion to adjourn. Chris Hall seconded and all approved.

The group closed with a prayer by Pastor Roma.

## Senior Pastor's BOD Report

June 2021

### Summer Schedule Concerns

Some stewards have expressed concern that the Bible Class "Hour" that runs from 9:10-9:50 does not allow for adequate time

This has been my response:

This is the first summer since moving to a condensed schedule that we have offered Bible Class, so it is a bit of a trial run

We can discuss an alternative schedule for next year, but I don't feel it is wise to make any changes this summer

I'm hesitant to move the 10 start time to much past 10:15 otherwise it's not much of a compromise between the 9:30 & 11 attendees

This is a good problem to have! We have seen an increase in Bible Class attendance both on Sundays & Tuesdays. There were 46 in attendance at the Tuesday 930 class (35 in person; 11 online)

### Business Manager Update...

We HAVE TAKEN measures to fill the big holes of payroll, deposits and monthly reports...

Carol W, Maureen K and Debbie A are covering

We need to be patient and/or reconsider how we make up the MLT

Janie Schlie will begin working here on July 1; she will be doing youth ministry, some bible studies, and teaching religion in the school, among other things...

I will be checking into 4 different possible options for a pictorial directory... I need one!

Reading a couple different books that may be worthy of a devotional/educational read for BOD

**STILL, still...** waiting on the district for our summary! I sent accompanying emails to Tom "explaining" the delay

Since last meeting:

1 wedding, 1 funeral, 4 shut in visits & 1 pesky cough!



632 E. Hwy N  
Wentzville, Missouri 63385  
(636) 327-4416      www.ilcsw.net

**Date:**            **06/15/2021**  
**To:**                **Board of Directors**  
**From:**            **Carol Waddell, Treasurer**

### **Overflowing Campaign**

- Started May 1, 2021
- Total pledge to date is \$875,174 from 99 pledges.
- May Overflowing contributions were \$84,157

### **Church and School Ministry**

- May financials indicate ending the fiscal year strong and in a positive position.
- General contributions through May were \$ 953,300
- Two weeks/weekends remain in this fiscal year; likely to exceed \$1M in contributions
- Expenses for both church and school remain below budget
- Month of June is projected to be a loss of \$ 145,862. My estimate is probably higher with the summer cleanup labor running higher than budgeted.
- Any Year-End excess funds will be moved to the Balcony Fund pending re-allocation by the voters at the September 2021 voters meeting.

## IMMANUEL LUTHERAN CHURCH DASH BOARD

### Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2020-2021	\$ 262,065	\$ 233,600	\$ 28,465
2019-2020	\$ 255,547	\$ 242,300	\$ 13,247

#### Giving - GENERAL

#### 2020 - 2021

#### 2019 - 2020

March 31, 2021	\$ 80,316
April 30, 2021	\$ 89,923
May 31, 2021	\$ 91,826
3-month total	\$ 262,065

March 31, 2020	\$ 80,865
April 30, 2020	\$ 86,512
May 31, 2020	\$ 88,170
3-month total	\$ 255,547

**Due to COVID19 began offering On-Line Giving and Give + app on Smart Phones**

#### Giving - CAPITAL CAMPAIGN - Mortgage Payment

March 31, 2021	\$ 24,886
April 30, 2021	\$ 25,282
May 31, 2021	\$ 84,157
3-month total	\$ 134,325

March 31, 2020	\$ 38,470
April 30, 2020	\$ 31,124
May 31, 2020	\$ 33,584
3-month total	\$ 103,178

**LCEF Obligation (3) Mo. \$ 99,744**

**Obligation (3) Mo. \$ 104,298**

#### Attendance Worship Ser

#### 2020 - 2021

#### 2019 - 2020

March 31, 2021	3,685
April 30, 2021	4,570
May 31, 2021	3,426
3-month total	11,681

March 31, 2020	4,953
April 30, 2020	6,451
May 31, 2020	3,583
3-month total	14,987

**MAR** represents in church [2300] and views on YouTube [1385]

YouTube 2631 + 2322

**Apr** represents in church [3277] and views on YouTube [1,293]

All YouTube + Easter

**May** represents in church [2296] and views on YouTube [1,130]

YouTube 2899 + 684

Church

#### Attendance Bible Class

#### 2020 - 2021

#### 2019 - 2020

March 31, 2021	166
April 30, 2021	180
May 31, 2021	261
3-month total	607

March 31, 2020	457
April 30, 2020	267
May 31, 2020	341
3-month total	1,065

**Beginning SEPT 2020** these are in-house Bible Study attendees

2020 are YouTube

#### Youth

#### 2021

#### 2020

Confirmation 30

Confirmation 30

#### Baptisms

#### 2020 - 2021

#### 2019 - 2020

March 31, 2021	2
April 30, 2021	3
May 31, 2021	2
3-month total	7

February 28, 2020	1
March 31, 2020	0
April 30, 2020	0
3-month total	1



632 E. Hwy N  
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(636) 327-4416      www.ilcsw.net

**To:                    Board of Directors**  
**From:                Anna Brandt**  
**Date:                Tuesday, June 15, 2021**

### **BUDGET 2021 / 2022**

Pass by Voters on May 24, 2021

### **ORGAN & FIRE PANEL ISSUES**

After discussing the situation with our insurance carrier and the cost to repair the organ it was decided to open a claim. They didn't seem to think it would have a big effect on our premium since it has been 9 years since the last claim. Out deductible on this will be \$ 2,500

Both Rivierstad [Organ] and Tech Electronics [Fire Panel] first question was, "did you guys have a lightning strike here?" The insurance company has a way to check for lightning strikes in our area and we were in the thicket of lightning strikes around May 8<sup>th</sup>. Same weekend as our ORGAN issues. Rivierstad came out on 5/13/21 to check out the organ. Fire panel repair was \$ 4,375 and Organ estimate at this time is \$ 22,500

### **PROPERTIES**

- Fixed/simplified audio system in fellowship hall.
- Summer clean-up has started on the 2<sup>nd</sup> floor. As you know Ginger Schell is out on disability making this year's clean-up a challenge and extra work for Mike.
- Mike is busy repairing walls, dealing with each teacher's list of repairs in their classrooms and painting most of the pre-school classrooms along with 1<sup>st</sup> floor hallways.
- Sprinkler backflow systems for both the building, Bi-State Fire Protection, and Missouri Irrigation for the outdoors sprinkler system have been completed.
- We are looking into buying some lawn care equipment with the funds collected from the rental of the gymnasium. \$ 5,500 expenditure ?
- Estimated date for extensive parking lot repairs is mid-July. The estimated costs of these repairs are included in this month's financials under property & maintenance.