

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: May 18, 2021
BY: Brandon Charter, Secretary 2021

PRESENT:

Tom Ruff, Chair 2021
Forrest VanNess, Board Member 2022
Anna Brandt, Business Manager
Carol Waddell, Treasure 2022
Joel Mueller, Vice Chair 2023
Roger Huslage, Board Member 2022
Sam Miles, Board Member 2023
Chris Hall, Board Member 2023
Tom Roma, Associate Pastor

ABSENT:

Jason Auringer, Senior Pastor
Allison Dolak, Principal

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Pastor Roma led the group in an opening prayer.

The BOD reviewed the Senior Pastor's Report.

The BOD reviewed the Principal's Report.

The BOD reviewed the Business Manager's Report.

Carol Waddell reviewed the Treasurer's Report.

Sam Miles made a motion to accept the Treasure's Report. Chris Hall seconded and all approved.

The BOD asked questions to Pastor Auringer, Allison Dolak, and Anna Brandt in a town-hall style. The BOD chair will follow up with questions to MLT staff that are not present at the meeting.

Tom Ruff discussed the balcony/sanctuary committee. The group will meet before the upcoming voters meeting.

Forrest VanNess provided an update regarding a digital directory. Forrest continues to research options and technology.

Anna Brandt reviewed the draft budget. Carol Waddell made a motion to approve the budget as presented to be presented to the voters for approval. Sam Miles seconded and all approved.

The BOD discussed the upcoming voters meeting.

Anna Brandt presented the organ repair estimate. Joel Mueller made a motion to approve that the MLT use \$22,500 from the current year budget to repair the organ. Roger Huslage seconded and all approved.

Brandon Charter made a motion to dedicate up to \$7500 to the staff recognition fund. Sam Miles seconded and all approved.

Joel Mueller presented an idea to use a portion of the PPP loan which was forgiven to provide a one-time bonus to staff. We decided to have more discussion along with other possibilities over next few meetings and with the whole MLT present.

The BOD did their self-review.

Sam Miles made a motion to adjourn. Roger Huslage seconded and all approved.

The group closed with a prayer by Tom Ruff.

Principal's BOD Report

May 18, 2021

- 1) The only open spots we have for students (for the 21-22 school year) are 6 spots open in preschool.
- 2) Kindergarten Graduation is Wednesday, May 19th at 7pm
- 3) 8th grade Graduation is Sunday, May 23rd at 2pm
- 4) 73% of our 8th grade graduates are going to a parochial high school.
- 5) Our 5th-8th graders put on "Peter Pan Jr." last week and they were amazing. If you would like a recording, I can get that to you.
- 6) Teachers last day is June 1st.
- 7) 5.5 days of school left for K-8 (May 26th), preschool has their programs and park days on the 24th and 25th.

Senior Pastor's BOD Report May 2021

Summer Schedule begins May 29/30

Saturday at 5; Sunday 8 & 10 with Bible Class from 9:10-9:50 starting June 6

Seminarian Cody MacMillin will be leading a HS class as well

Talking about setting up some extended coffee fellowship on patio

Decisions on discontinuing masks on Saturday as well as gloves and masks for communion distribution coming soon...

Business Manager Update... No resumes as of today, Monday, May 17.

We may have to take stop gap measures to fill the big holes of payroll, deposits and monthly reports for BOD if we don't have the position filled by July.

Janie Schlie will begin working here on July 1; she will be doing youth ministry, some bible studies, and teaching religion in the school, among other things...

STILL waiting on the district for our summary! Unbelievable!

Budget looks good, thanks to Anna!

Since last meeting:

1 wedding, 2 consultations, 5 shut in visits, Boulevard Communion Service...

1 graduation trip to CA!

Joel will be presenting some suggestions on how to use surplus funds...

I think there should be significant discussion about this...

And then have a meeting where the entire MLT can be present to discuss further

Full disclosure! I told my son, Jacob, that he could make a presentation during a Sunday bible class regarding his work with FCA. Like the LCMS, missionaries with the FCA have to raise their own funds, so included in his presentation will be the solicitation of financial support. If you think this is a problem please let me know...



632 E. Hwy N
 Wentzville, Missouri 63385
 (636) 327-4416 www.ilcsw.net

To: Board of Directors
From: Anna Brandt
Date: Tuesday, May 18, 2021

BUDGET 2021 / 2022

| | <u>Budget 21 / 22</u> | <u>Inc</u> | <u>Budget 20 / 21</u> |
|----------------------|-----------------------|------------|-----------------------|
| Church Contributions | \$ 1,000,000 | 3.20% | \$ 969,000. |
| School Revenues | \$ 2,500,874. | 6.15% | \$ 2,356,034. |

- Church Budget Contributions for 21 /22 are equal to expected Contributions for this fiscal year so no true increase.
- School Budget Revenues are based on:
 - 340 Students in K -8 [68% non-member enrollees and 32% member enrollees] 304 last year
 - 146 Pre-School enrollments [less than last year due to 1 PS class dropped]

Budgeted expenses have remained the same except for payroll and benefits.

- Health insurance increase 5.5% in 2021 and 2022 increase is rumored to be even higher.
- Payrolls were increased to LCMS guidelines or above.

PROPERTIES

Mike Schlipp has meet with Widel Paving about our parking lot and will present to voters a plan to fix ½ of the lot – expected cost is \$ 80K to \$100K.

Custodian, Ginger Schell, had a door land on her heal as she was leaving a storage unit facility and cut her Achilles tendon in two. She is out on disability, which could be as long as 4 months. It will be a struggle the next 4 months especially through “summer clean-up”.



IMMANUEL LUTHERAN
CHURCH AND SCHOOL

632 E. Hwy N
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(636) 327-4416 www.ilcsw.net

Date: 05/18/2021
To: Board of Directors
From: Carol Waddell, Treasurer

Overflowing Campaign

- Started May 1, 2021 – as of 5/17/21 we have received \$ 662,529 in pledges. A few members have already donated their first annual pledge.
- Balance brought forward from the Leave A Legacy Campaign Reserve \$ 284,712

Church and School Ministry

- 6 Sundays remaining in 2020-2021 fiscal year
- Total income through April is \$21,746 above budgeted amount
- Total expenses through April are \$238,601 below budgeted amount
- Appears we will be in a favorable position at the end of June

RECAP OF GIVING ON LEAVE A LEGACY and PRIOR YEAR CAMPAIGNS

| The following details GIVING by Fiscal Year on LEAVE A LEGACY Campaign | | | | | | | Reserve Balance as of 5/15/18 \$ 390,509 | |
|--|----------|---|---------------------------|-------------------------|------------------|----------------------------|--|--|
| FINAL PLEDGED \$ 1,020,930 | | | | | | | Reserve Funds moved to Capital | |
| | | | | | | | Improvements @ 06/30/18 \$ (200,000) | |
| To | From | % are computed based on total dollars pledged | % Pledge Giving | Non-Pledged Giving | Loose Offering | % Total Giving | Mortgage Payments to LCEF | |
| 05/01/18 | 04/30/21 | Final - Leave a Legacy Pledge \$ 1,121,410 | | | | | | |
| CURRENT CAPITAL CAMPAIGN | | | | | | | \$ 190,509 | |
| 05/01/18 | 06/30/18 | Leave a Legacy | 8.4% \$ 94,728 | 0.85% \$ 8,868 | \$ 675 | 9.3% \$ 104,271 | \$ 34,765 | |
| 07/01/18 | 06/30/19 | Leave a Legacy | 34.5% \$ 386,986 | 4.87% \$ 51,155 | \$ 3,511 | 39.4% \$ 441,652 | \$ 417,191 | |
| 07/01/19 | 06/30/20 | Leave a Legacy | 29.7% \$ 332,788 | 5.28% \$ 56,052 | \$ 3,204 | 35.0% \$ 392,044 | \$ 415,673 | |
| 07/01/20 | 05/03/21 | Leave a Legacy | 26.1% \$ 292,636 | 8.65% \$ 54,595 | \$ 42,359 | 34.7% \$ 389,590 | \$ 365,725 | |
| End of Leave A Legacy thru May 3, 2021 | | | 98.7% \$ 1,107,138 | 19.7% \$ 170,670 | \$ 49,749 | 118.4% \$ 1,327,557 | | |
| Reserve Funds used to meet PAYMENTS to LCEF | | | | | | | \$ 1,233,354 | |
| Reserve Fund Balance as of May 15, 2021 | | | | | | | \$ 284,712 | |

PRIOR CAPITAL CAMPAIGN PLEDGES vs. GIVING

| SS Actual Beg | SS Actual Ending | Campaign | Original / Final PLEDGED \$ | % Pledge Giving | Non-Pledged Giving | Loose Offering | % Total Giving | Excess (Short) of Original Pledged \$ |
|---------------|------------------|-----------------|-----------------------------|--------------------|--------------------|----------------|---------------------|---------------------------------------|
| 01/01/06 | 12/31/08 | Journey of Joy | \$ 1,284,630 | 76.2% \$ 979,202 | 6.6% \$ 85,123 | \$ 25 | 82.9% \$ 1,064,350 | \$ (220,280) |
| 01/01/09 | 12/31/11 | 3 C's | \$ 827,252 | 65.0% \$ 537,367 | 14.2% \$ 117,537 | \$ - | 79.2% \$ 654,904 | \$ (172,348) |
| 11/01/11 | 04/06/15 | Uplifting | \$ 959,660 | 94.7% \$ 909,065 | 19.2% \$ 184,675 | \$ 25,990 | 116.7% \$ 1,119,730 | \$ 160,070 |
| 02/01/15 | 04/30/18 | Measurably More | \$ 1,420,506 | 99.8% \$ 1,417,729 | 8.4% \$ 119,616 | \$ 9,679 | 108.9% \$ 1,547,024 | \$ 126,518 |
| 05/01/18 | 05/03/21 | Leave A Legacy | \$ 1,121,410 | 98.7% \$ 1,107,138 | 15.2% \$ 170,670 | \$ 49,749 | 118.4% \$ 1,327,557 | \$ 206,147 |

IMMANUEL LUTHERAN CHURCH DASH BOARD

Three Month General Giving vs Projected General Giving

| | Giving | Projected | Variance |
|-----------|------------|------------|-----------|
| 2020-2021 | \$ 270,533 | \$ 231,700 | \$ 38,833 |
| 2019-2020 | \$ 247,572 | \$ 239,600 | \$ 7,972 |

Giving - GENERAL

2020 - 2021

2019 - 2020

| | | | |
|-------------------|------------|-------------------|------------|
| February 28, 2021 | \$ 100,494 | February 28, 2020 | \$ 80,195 |
| March 31, 2021 | \$ 80,316 | March 31, 2020 | \$ 80,865 |
| April 30, 2021 | \$ 89,723 | April 30, 2020 | \$ 86,512 |
| 3-month total | \$ 270,533 | 3-month total | \$ 247,572 |

Due to COVID19 began offering On-Line Giving and Give + app on Smart Phones

Giving - CAPITAL CAMPAIGN - Mortgage Payment

| | | | |
|-------------------|------------|-------------------|------------|
| February 28, 2021 | \$ 69,212 | February 28, 2020 | \$ 32,665 |
| March 31, 2021 | \$ 24,886 | March 31, 2020 | \$ 38,470 |
| April 30, 2021 | \$ 25,282 | April 30, 2020 | \$ 31,124 |
| 3-month total | \$ 119,380 | 3-month total | \$ 102,259 |

LCEF Obligation (3) Mo.

\$ 99,744

Obligation (3) Mo.

\$ 104,298

Attendance Worship Ser

2020 - 2021

2019 - 2020

| | | | |
|-------------------|--------|-------------------|--------|
| February 28, 2021 | 2,955 | February 28, 2020 | 2,813 |
| March 31, 2021 | 3,685 | March 31, 2020 | 4,953 |
| April 30, 2021 | 4,570 | April 30, 2020 | 6,451 |
| 3-month total | 11,210 | 3-month total | 14,217 |

Apr represents in church [3277] and views on YouTube [1,293]

All YouTube -Easter

Feb represents in church [1601] and views on YouTube [1,354]

In House

MAR represents in church [2300] and views on YouTube [1385]

YouTube 2631 + 2322

Attendance Bible Class

2020 - 2021

2019 - 2020

| | | | |
|-------------------|-----|-------------------|-----|
| February 28, 2021 | 113 | February 28, 2020 | 457 |
| March 31, 2021 | 166 | March 31, 2020 | 267 |
| April 30, 2021 | 180 | April 30, 2020 | 176 |
| 3-month total | 459 | 3-month total | 900 |

Beginning SEPT these are in-house Bible Study attendees

Youth

2021

2020

| | | | |
|--------------|----|--------------|----|
| Confirmation | 30 | Confirmation | 30 |
|--------------|----|--------------|----|

Baptisms

2020 - 2021

2019 - 2020

| | | | |
|-------------------|---|-------------------|---|
| February 28, 2021 | 2 | February 28, 2020 | 4 |
| March 31, 2021 | 2 | March 31, 2020 | 1 |
| April 30, 2021 | 3 | April 30, 2020 | 0 |
| 3-month total | 7 | 3-month total | 5 |